

# The Validity and Practicality Analysis of Guidebook for the Intra Madrasah Student Organization (IMSO) Activities

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**Abstract.** This study is to analyze the validity and practicality of development activity guidebook for Intra Madrasah Student Organization (IMSO) at Madrasah (The State Islamic Junior High School) in West Sumatra. The research is development research. The model development research according to Plomp has five stages, namely preliminary investigation, design, realization/construction, test, evaluation, revision, and implementation. However, the implementation stage was not carried out due to time and cost limitations. This study uses data analysis techniques, namely, validation and questionnaire sheets. The validation sheet was assessed by three experts and the questionnaire would be tested with the IMSO board, the IMSO supervisor. The guidebook contains material about the basic concepts of IMSO as well as students' leadership activities.

**Keywords:** Validity; development; guidebook; IMSO

## 1 Introduction

The effectiveness in achieving the goals of an organization can be seen from how the reciprocal relationship occurs for the mutual benefit of each of the components contained in the organization [1], [2], [3], [4]. One of them is how the interaction occurs between the internal and external environments of an organization [5]. Within an organization there are a structure for the division of labor and the work relationship system for each member. Eventhough each member still has his own role, but they are related to one another.

Madrasah is equal to school which is a formal educational institution. Madrasah has Islamic characteristics which is managed and developed under the auspices of the Ministry of Religion of the Republic of Indonesia [6], [7]. As an educational institution that has Islamic characteristics, madrasah play an important role in the process of forming the personality of students, because through this madrasah education, parents expect their children to have two abilities at once, not only getting general knowledge (science and technology) but also having personality and commitment.

The Intra Madrasah Student Organization (IMSO) is a form of organizational activities carried out by students in the school environment. IMSO is part of extracurricular activities, which is an activity that is held outside of class hours to develop students according to their potential, interests and talents through activities that are specifically organized by the school accompanied by a companion who has been appointed by the school.

Based on the direct observation has done, the researcher saw that IMSO activities had not been carried out routinely and were not as expected and there were still IMSO administrators who were still confused about the activities to be carried out and there were still IMSO managers who did not understand the organization. The guide referred to here is a guidebook that contains a discussion of how to run an organization smoothly, especially in terms of Islamic nuanced IMSO activities. Where a guidebook is a book that is used as a reference in carrying out Islamic nuanced IMSO activities, in other words a guidebook is one of the public media used as a means of communication used to convey messages or information to the public, both internal and external public in larger quantities [8].

## **2 Related Works/Literature Review**

Organization is a place that houses a group of people with the intention of achieving the same goal in an institution. In that organization there are a series of process activities from the planning, implementation, monitoring, evaluation agreed to jointly by consensus [9], [10]. This is useful so that the goals of the organization can be achieved effectively and efficiently.

An organization can be called a system that is engaged in the social sector whose implementation is more emphasized on how the organization is able to survive and adapt to its surrounding environment, and it is able to control any changes that occur [11]. Thus it can be seen that the organization is a form of cooperation between two or more people formally in order to achieve predetermined goals [12]. As explained in the Qur'an Surah As-Shaff verse 4, as a human being is encouraged to join an organization to achieve a goal. Indeed, Allah loves people who fight in His way in orderly lines as if they are like a well-building [13].

Every the organization always has goals to be achieved, as well as the OSIS there are several goals to be achieved [14], states that the objectives of the Student Council include (a) increase the next generation have faith and piety; (b) understand, respect the environment and moral values in making the right decisions; (c) building a strong personality foundation and respecting human rights in the context of the nation's cultural progress; and (d) build, develop national insight and love for the country in the era of globalization.

According to [15] defines "an organization is a coordinated unit consisting of at least two people, functions to achieve one specific target or a series of targets". Rifai describes the organization as a coordinated unit, meaning that the organization must have a system that functions as a rule for the running of the organization. Rifai's opinion is similar to that of [16] which states that an organization is a system of collaborative activities carried out by two or more people.

## **3 Material and Methodology**

Research and Development is a research method that is used to produce a specific product and test the effectiveness of a particular product. Products produced in the form of manual

activities MSO. To assess the product that the researcher designed, in this study the validity and practicality of the MSO activity manual were tested.

This study uses a development research model from Plomp. Because Plomp's research model is very easy to understand by researchers which consists of 5 stages. The general model of problem solving in education proposed by Plomp [17] consists of the stages of preliminary investigation, design, realization/construction, test, evaluation and revision and implementation.

## **4 Results And Discussion**

### **a. Result**

The results of this study are related to the development stages that refer to the Plomp development model, which consists of 5 development stages, namely preliminary investigation, design, realization / construction, test, evaluation and revision and the implementation stage was not carried out due to time constraints and cost.

The manual was designed based on the results from the preliminary investigation stage or the needs analysis stage. This stage is carried out to determine the situation in the field, to identify existing problems and to find solutions to those needed in the field. This activity was carried out by interviewing the principal of the school, the student council supervisor and the chair of the IMSO Analyzing the work program guide for IMSO administrators which are still in the form of AD/ART files which are used as a reference for implementing IMSO activities at madrasah.

The researcher conducted an interview with the principal of the madrasah on Saturday, August 10, 2019 at 10.10 WIB in the principal room of the madrasah. The results of the interview obtained information that the IMSO activity guidebook is still in the form of a guide file in the form of madrasah AD / ART, the activities / programs carried out by IMSO consist of four levels: daily programs, weekly programs, monthly programs and annual programs.

From the madrasah itself, there is no more structured manual. Therefore, researchers designed an IMSO activity manual which not only can be a reference but students are also guided to instill a spirit of leadership, so that the spirit of organizing properly and properly is in accordance with teachings.

After conducting a direct review on the principal of the IMSO The results of the analysis of the concept of the guidance activities IMSO, namely in the form of a file guide to the work program IMSO administrators who have some drawbacks, namely: This manual is still a soft copy file and then printed out to be used, this could be scattered or the file could be lost The IMSO activity guide is combined into one file

The results of the literature analysis on IMSO activity manual. The development of IMSO activity guidebook aims to help the IMSO organisers so that the activities carried out are structured and the IMSO administrators can understand and improve the spirit of organization. The guidebook contains an introduction, material, examples of the form of activities of each section and implementation time as well as conclusions and suggestions.

This design stage is carried out based on the needs of the IMSO by designing and developing a guide book for IMSO activities and achieving the goal of a spirit of Islamic organization and responsibility. The following describes the characteristics of IMSO activity hat has been designed.

The IMSO activity consists of four sections, namely the piety section, the arts and culture section, the sports section and each of these sections has four program sections, namely, a daily program, a weekly program, a monthly program, an annual program. From each of these sections,

examples of the form of activities in section will be given and linked to verses of the Al-Qur'an and Hadith.

In this Realization / construction stage, the basic form of the product is produced as a result of the realization of the design phase, IMSO activity manual began to be developed in accordance with the design that had been designed at the design stage.

The Test, Evaluation, and Revision stage, IMSO activity manual and validation sheets and questionnaire sheets that have been designed are discussed with the supervisor. Then validated by an expert (validator). The following is a description of the validation stage:

At this stage the IMSO activity handbook and instruments (validation sheets) that have been designed after being discussed with the supervisor and validated by MPI experts and the principal of madrasah. IMSO activity guidebook was carried out by using a questionnaire sheet for the IMSO chairman, IMSO representatives and IMSO supervisors at madrasah.

## **b. Discussion**

Based on stage preliminary investigation that has been carried out, there was information that the activities of IMSO. The persistence of the board of IMSO are confused about the activities to be carried out, the board of IMSO who still do not understand the organization and there is his activity yet done routinely as expected and constrained by the funds are not sufficient.

Based on the analysis that has been carried out, the IMSO activities presented in IMSO activity manual refer to the objectives of the IMSO which aims to train students to learn further improving socialization with the community and school members in particular, besides IMSO also train students to be responsible and to learn in front of the forum. If all of this can prepare themselves to lead society in the future and can be useful for religion, the country and the nation.

The design stage was carried out after the preliminary investigation stage was completed. At this stage, the design of the IMSO activity guidebook was designed based on the guidelines for the IMSO Program. In designing a hand book of activities IMSO, researcher explains and describes the IMSO activity manual that will be designed, then the supervisor provides input, suggestions, directs, in designing the IMSO activity manual. After that, the researcher designed the whole book of guidance for IMSO activity.

Stated that this guidebook is one of the references that plays a role in supporting implementation in the organization, which is useful for helping the process of achieving goals and improving the quality of the organization [8]. The use of a manual can direct an organization that is focused on the activities to be carried out, facilitating communication between members of the organization.

This Realization / construction stage, after the basic form of the product is produced as a result of the realization of the design phase, then the researcher provides guidance to the supervisor regarding IMSO activity manual, validation sheets, questionnaire sheets and the product begins to be developed according to the design that was designed at the design stage.

After IMSO activity manual was completed, the researcher then submitted it to the validator to validate and test the practicality of IMSO activity manual which was accompanied by a validation sheet and a questionnaire sheet. The number of validators that the researcher asked to validate were 3 people, namely Dr. Himyar Pasrizal, SE, MM, as a lecturer in the Islamic economics study program, Dr. Abhandamra, M.Ag and Drs. Nasrul, as the principal of madrasah. There are others three respondents to fill the questionnaire sheet, namely, the chairman of IMSO, the vice chairman of the IMSO and the Advisor of the IMSO.

Based on validation results and the practicalities of validators and the respondents, as for the formulation of research problems, namely what is the validity of manual activities of IMSO have missed. Description of the validation results above shows that the IMSO activity handbook with

the value formatting language of 91.66%, from the aspect of the content of 86.90% and of the language of 90.27%, with the percentage of votes 89.58 %.

How is the practicality of the IMSO activity manual has been answered. The results of the questionnaire sheet show that the IMSO activity guidebook has with a conclusion that the percentage of 96.96% is in the very practical category. Validating with the validator is useful for providing suggestions, input, and direction for the truth, success and validity of IMSO activity manual, after validation and practicality it will be revised according to the input provided by the validator.

The directions, input or suggestions given by the validator are (1) writing techniques for Al-qur'an verses are uniform, (2) using Islamic terms, such as Madrasah, do not use the term school, (3) The manual should describe more of the real activities needed by students in madrasah that are in accordance with the rules and developments of the times, (4) Writing Islamic words begins with a capital or capital letter, and (5) Foreign terms in order to be italicized in order to distinguish foreign terms from other sentences

The purpose of the IMSO activity manual was developed so that its realization with the objectives of the IMSO, namely IMSO aims to train students to learn to lead, to further improve socialization with the community and school members in particular, besides that IMSO also trains students to be responsible answer and to learn in front of the forum. If all of this can prepare yourself to lead the community in the future and can be useful for religion, the country and the nation, so that IMSO activity manual can be one of the references for achieving the goals of the IMSO effectively and efficiently.

This guidebook meets very valid criteria and can be used IMSO activities based on the validator's assessment as follows: (1) the contents of the guidebook are designed in accordance with the work program guidelines for the IMSO that are used, have material depth, conformity to the objectives of the IMSO activities, so as to support IMSO administrators in understanding, instilling an organizational spirit. (2) the presentation of the contents of the guidebook is equipped with a cover, foreword, a table of contents, material according to IMSO, introduction, basic concepts of IMSO and IMSO activities related to be good leadership as well as conclusions and suggestions. (3) the use of fonts is easy for readers or IMSO administrators to understand, the writing is clear and easy to read.

## 5 Conclusions

Based on the results of data analysis that researchers have done, it can be concluded as follows that the validation result of with IMSO activity guidebook was 89.58% with a very valid category. The result of the practicality of IMSO activity manual using a response questionnaire was 96.96% with the very practical category. This research results can be recommended to (1) IMSO administrator can use the book guide for managing organization, (2) principal of madrasah can use the guide book for giving suggestion to OSIM Staff.

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